**Matthew J. Brewster**

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**Objective**

Recent college graduate with an array of customer service experience and technical knowledge seeking fulfilling entry-level position in urban planning, business analysis, or logistics.

**Education**

* **Clemson University** Clemson, SC

Bachelor of Science in Economics; Architecture Minor Aug 2015 – Dec 2017

* Member of the school’s Dean List for the Fall 2015 semester.
* Admitted into the National Society of Collegiate Scholars.
* Studied abroad in summer’17 in Genoa, Italy for Architecture minor.
* **Wake Technical Community College** Raleigh, NC
* Completed 57 hours of transferrable credits. Aug2013 – May 2015

Member of the school’s Dean List throughout the 2013-2014 school year.

**Employment History**

* **Clemson University College of Chemistry**  Clemson, SC

Stockroom Assistant (Federal Work Study position) Feb 2017 – May 2017

* Prepared chemicals and tools for laboratory students.
* Provided maintenance and cleanup of lab area.
* **Clemson University College of Education** Clemson, SC

Office Assistant (Federal Work Study position) Sept 2016 – Dec 2016

* Assisted in general office activities and advising of students.
* Prepared floor plans of office spaces and faculty directories.
* **Food Lion**  Raleigh, NC

Sales Associate Aug 2014 – Aug 2015

* Provided quality customer service and store maintenance.
* Provided training to newly-recruited sales associates.
* Earned award for food donations to North Carolina Food Bank.
* Earned two recognition awards for excellent customer service.
* **Starbucks** **Coffee Company**  Raleigh, NC Barista Jul 2012 – Jul 2014
* Assisted in beverage preparation, customer service, and store maintenance.
* Able to provide fast and friendly customer service in under 30 seconds.
* Earned several outstanding performance awards for customer service, promotion knowledge, and productivity.

**Additional**

* Member of Triangle Clemson Alumni Society (2018-present).
* Member of American Institute of Architecture Students (2016-present).
* Proficient knowledge of Adobe Photoshop, Illustrator, InDesign.
* Proficient in Microsoft Office.
* Proficient in Sketch Up 3D Modeling, and Silhouette design software.
* Basic knowledge of Spanish and Portuguese.